

PILLERTON PRIORS PARISH COUNCIL

**The 211th Meeting of the Pillerton Priors Parish Council was held on
Wednesday 15th May 2024 at 8.25pm Pillerton Priors Village Hall.
All Parishioners were welcome to attend.**

Present: Cllr Ian Greenall (Chair)
Cllr Dave McWhirter (Vice Chair)
Cllr Jo Wilkinson (Treasurer)
Cllr Dominic Sant
Cllr Michael Nevill
Sue Greenall (Clerk)

Residents 2 Residents were present

Number	Item
1	Parish Clerk's welcome – Sue Greenall welcomed the residents present.
2	Apologies were received from Cllr Izi Seccombe (WDC) and Cllr Malcolm Littlewood (SDC) who left after the Annual Assembly.
3	Appointment of Parish Council Chair 2024-25 Ian Greenall nominated by Dominic Sant and seconded by Michael Nevill. Ian took the Chair.
4	Appointment of Parish Council Vice Chair 2024-25 Dave McWhirter nominated by Michael Nevill and seconded by Ian Greenall.
5	Appointment of Parish Council Treasurer 2024-25 Jo Wilkinson nominated by Ian Greenall and seconded by Michael Nevill.
6	Approval of the minutes of the 210th Parish Council Meeting The Minutes of the 210 th Parish Council Meeting held on 17 th January 2024 were approved and signed by Ian Greenall.
7	Matters Arising from the Minutes
7.1	22/02935/FUL Construction of anaerobic digestion facility, comprising silage clamps, digester tanks, lagoons, administrative buildings, landscaping and access. Cllr Littlewood had updated the Parish Assembly that the timetable for a decision on the application had been extended and a decision is expected withing the next two months.
8	Treasurer's Report - as reported to the Annual Parish Assembly. Jo Wilkinson had supplied written notes regarding the Parish Council's financial position up to 31 st March 2024. In the 4th Quarter to 31/03/2024 9 payments had been made in the period, including bank charges. There were no outstanding payments at the end of the period. An internal audit was carried out by Mark Phillips, resident of the village and we record a vote of thanks to him for his hard work. The starting bank balance for 2023/24 was £20,176.93. The total income for financial year 2022/23 was £6,485.75, of which the precept was £3,998. Income was significantly lower than last year, due to smaller CIL payments received of £2487.75 this year vs £5,385 in 2022-23. Total expenditure for 2023/24 was £7,068.56 which included spending a portion of the previous S106 money on planters at the speed gates, benches and sports equipment.

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	The bank balance at 31/03/2024 was £19,594.12 although £15,256.26 is currently ring fenced from Section 106/ CIL money Ian Greenall proposed that the accounts be approved and Dave McWhirter seconded.
9	Parish Council Financial Audit to 31st March 2024 – Jo Wilkinson went through the various parts of the AGAR documentation.
9.1	Annual Governance and Accountability Return 2023/24 AGAR Certificate Exemption – AGAR 2023/24 We can do this because our total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000 We are also able to confirm that: • The authority was in existence on 1st April 2019 • In relation to the preceding financial year (2022/23), the external auditor has not: • issued a public interest report in respect of the authority or any entity connected with it • made a statutory recommendation to the authority, relating to the authority or any entity connected with it • issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice • commenced judicial review proceedings under section 31(1) of the Act • made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration • The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act By confirming these conditions we can proceed with declare ourselves exempt. By confirming these conditions, we can proceed to declare ourselves exempt from an external audit. Those attending the meeting agreed with the exemption.
9.2	Annual Governance As part of the Annual Governance Accountability Return we need to highlight that there are sound systems of internal control including arrangements for the preparations of the accounting statement. As a Parish Council we need to confirm that to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2024, that the Parish Council had all of the financial arrangements in place. A vote was taken to identify if the residents agreed with the Annual Governance Statement. This was agreed.
9.3	Section 2 – Accounting Statements 2023/24 It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure. The Accounts for 2023-2024 will be available for inspection from Monday 3rd June for a period of 30 working days. A notice will be posted in the village noticeboard and on the parish website advertising this and residents should contact the Parish Clerk to arrange an appointment if they wish to inspect them.
10	Planning Applications received since the last meeting
10.1	24/00746/OUT Outline application with all matters reserved except for access, for the erection of two self-build/custom build dwellings, formation of vehicular accesses from A422 Banbury Road, and all associated works on land At Cadbold Farmhouse for Mr and Mrs Weaver. Comments were by 08/05/2024. The application is pending consideration.
11	Open Forum

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11.1	Section 106 and CIL monies Discussion took place over how the remaining funds would be spent and the timescale. A number of suggestions were made to improve the village hall as it is the main community hall for both Priors and Hersey. These included battery storage which would allow any generated solar energy to be used at the hall, car park lighting and surface and drainage to avoid future flooding. There is also funds earmarked for play equipment at the village hall. Previously an outdoor table tennis table had been suggested. For any external equipment a location within the grounds would need to be identified and surface preparation undertaken as required. It was suggested that residents of both Pillertons should be consulted as to their ideas regarding external sports equipment. Another use of funds could be the replacement defibrillator. The Clerk will confirm with SDC regarding the deadlines for spending the money and also if the spending allocations can be amended to suit current requirements.
11.2	No mow May It was noted that No mow May had been publicised but the verges and grass areas in Priors had been mowed by the contractors. WCC have cut 1 metre from the highway edges to enable highway visibility, but left any remaining verge. The village hall are planning to leave some areas of the grounds to grow while maintaining other parts.
12	Date and Time of Next Meeting The 212th Parish Council Meeting will be held in July and the date will be advertised in due course.
13	The Meeting was closed at 9.10pm and Ian Greenall thanked everyone for their attendance.

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: