

PILLERTON PRIORS ANNUAL PARISH ASSEMBLY 2023

**The Pillerton Priors Annual Parish Assembly 2023 was held
on Wednesday 24th May 2023 at 7:00pm in the Village Hall.
All Parishioners were welcome to attend**

Present: Cllr Ian Greenall (Parish Council Chair)

Cllr Dave McWhirter

Cllr Dominic Sant

Cllr Michael Nevill

Cllr Izzi Seccombe OBE (Warwickshire County Council) (left after item 7.1)

Cllr Malcolm Littlewood (Stratford-on-Avon District Council) (left after item 7.2)

Residents: 10 Residents

Item	Item
1	Welcome by the Chair of the Parish Council Ian Greenall welcomed everyone to the meeting and thanked those who had been involved in the village hall clear up after the recent flood. He introduced Cllr Littlewood who had been elected as our Stratford-on-Avon District Councillor for the Tysoe Ward on 4 th May. He thanked Cllr Seccombe for her attendance. He proposed a vote of thanks to Penny-Anne O'Donnell for her work as our previous District Councillor. Ian confirmed that most of the items discussed at the Assembly are duplicated on the PC meeting agenda which is held immediately after the assembly so the minutes would be repeated for both meetings.
2	Apologies were received from Cllr Jo Wilkinson, Sue Greenall (Parish Clerk), and two residents.
3	Approval of Minutes of the Annual Parish Assembly 11th May 2022 The minutes were proposed by Michael Nevill and seconded by Dominic Sant as an accurate record of the meeting. They were then signed by Ian Greenall.
4	Parish Council Chair's Report Ian Greenall confirmed the five Parish Councillors had been returned in an uncontested election on 4 th May. The new district ward boundaries had seen Priors join the new Tysoe ward which was won by Cllr Malcolm Littlewood. The major change at the District Council elections was the majority that the Liberal Democrats had achieved in the elections which means they now control the District Council from the Conservatives. Sue has continued as Clerk and sends regular emails to residents who have signed up to receive them. The mailing list has 62 emails covering 55 out of the 137 registered properties in the Parish. To meet the GDPR requirements residents wishing to join the list need to email pillertonpriors@gmail.com with their details and approval for us to use the data. He also thanked his fellow councillors for the work they do for the community. One success from last years meeting is the amended bus route and the new stops by the garage allowing residents more choice of public transport. There were four live planning applications at last years Assembly. Since then there have been 13 new applications which were shown in the agenda pack. There are three currently pending consideration and Ian informed the meeting which these were.
5	Planning Applications The three live applications are as follows.
5.1	22/03649/FUL Erection of two detached dwellings with associated infrastructure and the erection of a new pitched roof triple garage to serve Edoras for Mr and Mrs Gant. The amended target date was 27/03/23
5.2	22/00420/FUL Change of use of annexe over garage to flexible use as either a holiday flat or as an ancillary annexe to the house, plus a car port extension and retrospective minor variations to the approved drawings at Stockleys Orchard for Mr and Mrs Stepney. Consultation date expires 31/05/23.

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5.3	23/01185/VARY Variation of conditions 2, 3, 7 and 11 of planning permission 22/00476/FUL (date of decision: 28/10/2022) to allow for minor amendments including re-siting of garage to Unit 1 attaching outbuilding to dwelling, change in ground floor fenestration of Unit 2, provision of habitable accommodation in roof voids of Units 1 and 2 with the addition of rooflights and windows in gables. Original description of development: Demolition of farm and light industrial buildings and erection of three new dwellinghouses with associated parking, amenity space, and landscaping in replacement of three dwellinghouses permitted under 21/00982/COUQ and 21/03389/NDZ at The Barn Fulready Lane for Hicks Leys Ltd. Comments by 14/06/23
5.4	A question was raised regarding application 22/02935/FUL for the construction of anaerobic digestion facility, comprising silage clamps, digester tanks, lagoons, administrative buildings, landscaping and access in the Tysoe Parish. There had been over 1400 pieces of correspondence submitted to the District Council regarding this application with most of them objecting to the scheme. A debate took place where the claimed benefits were felt to be dubious considering the location of the proposed site and the raw materials. The current extension of time was ending shortly and it was understood this would be extended again by up to six weeks. As a lot of the representations were regarding the vehicle impact on the local communities it was anticipated that an amended Transport Management Plan would be submitted as part of the application. However concern was expressed that should the application be granted with conditions, what enforcement action would be taken if those conditions were not followed.
6	Parish Council Treasurer's Report Jo Wilkinson had supplied written notes regarding the Parish Council's financial position up to 31st March 2023. In the 4th Quarter to 31/03/2023 13 payments had been made in the period, including bank charges. There were no outstanding payments at the end of the period. It was also confirmed that the Parish Council had changed its bank account to Unity Trust which is an online bank.
6.1	Annual Governance and Accountability Return 2022/23 AGAR Certificate Exemption – AGAR 2022/23 We can do this because our total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000 We are also able to confirm that: • The authority was in existence on 1st April 2019 • In relation to the preceding financial year (2021/22), the external auditor has not: • issued a public interest report in respect of the authority or any entity connected with it • made a statutory recommendation to the authority, relating to the authority or any entity connected with it • issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice • commenced judicial review proceedings under section 31(1) of the Act • made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration • The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act By confirming these conditions we can proceed with declare ourselves exempt. By confirming these conditions we can proceed to declare ourselves exempt. Those attending the meeting agreed with the exemption.
6.2	Annual Governance As part of the Annual Governance Accountability Return we need to highlight that there are sound systems of internal control including arrangements for the preparations of the accounting statement. As a Parish Council we need to confirm that to

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	the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that the Parish Council had all of the financial arrangements in place. A vote was taken to identify if the residents agreed with the Annual Governance Statement. This was agreed.
6.3	Section 2 – Accounting Statements 2022/23 It was agreed that the Annual Governance and Accountability Return presented fairly the financial position of the Parish Council and its income and expenditure.
6.4	End of year accounts An internal audit had been carried out by Steve Belcher at short notice which he was thanked for. Total income for financial year 2022/23 was £9,383, of which the precept was £3,998. Income was significantly higher than last year, due to S106 payments received of £5,385. Total expenditure - £6,072 which included spending a portion of the previous S106 money on planters at the speed gates. Parish Clerk fees also increased compared to 2021/2022. Total surplus for the year is £3,311. The starting Bank Balance for year had been £16,866 and the balance at the end of the financial year on 31 March 2023 was £20,177. Important Note: £14,519.22 is currently ring fenced from Section 106 money. A vote was held and all those present approved the accounts. The Accounts for 2022-2023 will be available for inspection from Tuesday 6th June for a period of 30 working days.. A notice will be posted in the village noticeboard and on the parish website advertising this and residents should contact the Parish Clerk to arrange an appointment if they wish to inspect them.
7	Village Organisations
7.1	Warwickshire County Council – Councillor Izzi Seccombe presented her report. The WCC Chief Executive had won the Municipal Journal Chief Executive of the year with the Strategic Director of Social Care also being Director of the year at the same awards. The County Council had also won a national award for the arms length property company it had set up with a strategic partner which had brought back old schools sites into residential use. They had put an additional one million pounds to assist with financial hardship across the county along with a considerable amount of time developing online systems linking communities with help and assistance. Warwickshire had low unemployment pre covid and current figures are 2.2% where nationally 2% is considered to have no unemployment. This has been helped with more money for apprenticeships and re-skilling. WCC are looking at the impact the booking system for recycling centres had made and the views of the service users. Some sites are busier than others but bookings are normally available. The booking system has meant that savings have been achieved as there is less staff resources required when the service demand is known. Speeding in the village and the noise of some of the vehicles was raised. Izzi reported that this is a common issue as Alderminster have the same concerns. The cars parked on the road in Ettington does slow vehicles down but then it causes a different concern with vehicles braking heavily and accelerating from a standstill. WCC are able to obtain data from the satnav companies to access the problem. The village could opt to have cables installed for a period to obtain additional data but they would have to pay for this. The community speed watch group have some information but they have not operated since covid due to low numbers of volunteers. Izzi ended by confirming the first round of her County Councillor Grants scheme closes mid June. Izzi was thanked for her update and accepted the offer to leave the meeting as she had another appointment.
7.2	Stratford-on-Avon District Council – Cllr Malcolm Littlewood thanked those who had voted for him in the District Council elections. He confirmed that as the elected member he

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	was there to represent all residents. At this stage he does not know what plans the Liberal Democrats have in their vision for the District Council. What he could report was that the services he had seen since his election were extremely good although there was concern around the time decisions were taken in the planning service especially those involving Conservation. Malcolm also accepted the offer to leave the meeting at this point.
7.3	Village Hall – Richard Thompson, Chair of the Village Hall Management Committee 2022-2023 reported that he had stood down as Chair at the Hall AGM on Monday 22nd May 2023. Dominic Sant has accepted the Chairman's role. The committee had also lost two long serving members in Hazel Smith and Dave Statham. Overall it had been a reasonable year but the current bookings are not covering the electricity bills. Acoustic panels had been installed in the main hall ceiling along with infra red heaters. Some of the Section 106 money from the Findons Field development had been spent on two recycled plastic picnic benches £1170 + VAT, a Kings Bench £370 + VAT, a Football Goal £75.90 and a Netball Hoop £86.95. The benches require concrete slab benches as they are too heavy to move for mowing. However the hall had recently flooded with sewage as a result of a freak storm that the drains had not coped with because they were partly blocked. Severn Trent are investigating the circumstances but that hall will have to claim off its insurance which will mean paying the first £1,000. Damage was caused to the flooring in both halls and the plinths in the kitchen and toilets amongst other items. Although the hall has flood barriers there was not sufficient time to put them in place before the flood. There are now flood doors available that the hall committee might consider installing. Discussion took place regarding putting the village hall grounds into Fields in Trust. After some debate it was decided to look at the deeds and also speak with Fields in Trust before making a final decision.
7.4	Friends of St Mary's – There was no report.
7.5	Ettington Community First Responder Scheme – There was no report.
7.4	Pop Up Pub – There had been two pubs so far this year with around 35-40 people attending each one.
7.6	Pillerton Scout Group – Dominic Sant summarised the written report below that was submitted by the Group Scout Leader. It's been a fun packed year. Beavers is back and running since Sept and doing great on a Tuesday each week. We've had a great year in both Cubs and Scouts despite the ongoing issues of lack of leader support. We've had to ask for help from adults and families on specific nights in order to continue with our action packed events. Cubs Group We run Thursdays every week with our main goal to get every Scout to attend the Chief Scout's Silver Award. Due to lack of consistent leaders we will moving Cubs from Sept to Wednesday nights to enable balancing of our experienced leaders. We Currently have 16 Cubs aged between 8 and 10 ½. Highlights from our Cubs Programme since Sept : Kayaking in Leamington Cardboard sleepover Church / Mosque visit Hikes around the area Pillerton's Got Talent show Pillerton Hall community garden project Outdoor skills – Pioneering , Tents, Outdoor cooking

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	Deaf awareness Litter Picking on roads around Ettington Cycling at Leamington Scouts Group We run Monday every week with our main goal to get every Scout to attend the Chief Scout's Gold Award. We Currently have 12 Scouts aged between 10 ½ and 14 expecting to move to 15 scouts next Sept with new cubs moving up and 3 scouts moving on in July. Highlights from our Scouts Programme since Sept : Presenting 3 Oldest Scouts with Chief Scout's Gold award Open Water Swimming – Wootton Wawen Green Field Site camping Halford - (digging our own toilet) Greener Ettington Orchard Planting UK wide 10pin bowling competition Real life Stratford Monopoly Many games nights and problem solving nights at the hall Food cooking – Korean Night, Chinese New Year, Tin can pancakes, open fire cooking Treasure Hunt around Ettington Various Hikes and Night Hikes around the local area Climbing Pillerton's Got Talent Show – Best one we've done so far !! Magic, talks, music, comedy, singing London weekend trip to play live Monopoly around the whole of London Upcoming : Pioneering Mega project Aqua Jungle – Wootton Wawen Fire Pit area group project including benches and pit area (5th June) - thank you for letting us have this - we are still looking for wood to make the benches. Expedition Hike for oldest 5 scouts to complete Chief Scout's Gold award – Pillerton to Shipston Hike and camp 2 Scout Leaders attending and passed a Tomahawk throwing course to enable this be added to our programme we are now planning and purchasing the equipment and safety equipment we need. Group events : Remembrance at Pillerton Church – very well attended by all scouts in full uniform Group training held at Pillerton Hall for 5 leaders to complete First Aid Course – event attended by total of 15 local scout leaders Mothers Day Afternoon tea event at Ettington to raise funds for Youlbury Trip Youlbury weekend group event outside Oxford - fun packed weekend with camping and events for all the Beavers, Cubs and Scouts.
7.7	Footpaths – Michael Nevill and Kathryn Dalgleish have walked all of the footpaths and bridleways in the parish. Apart from some missing signage there is one field that is difficult to cross and this leads to a bridge over a ditch which is damaged. The stile from the A422 to the footpath at Millfield Farm is also broken. The repairs have been reported to Warwickshire County Council.
8	Open Forum
9	Meeting Closed at 8.45pm and the 207th Parish Council meeting commenced.

Chair: Ian Greenall

Minutes: Sue Greenall

Date Signed: